



Job Title: Assistant Manager

Closing date: 5pm, 27th June 2025

Location: Bristol North West Foodbank. BS11 9EN

Salary: £17.73/hr @25 hrs per week. (£23,049 p.a. gross)

Length of Contract: 1 year

Occupational Requirement: Practising Christian

The Bristol North West Foodbank is looking to employ a part-time Assistant Manager. We are looking for a self-motivated person with management and organisational skills, people skills, presentation skills, confidence in managing staff, and attention to detail. You'll also need strong keyboard, literacy and numeracy skills and be experienced in using Microsoft Office and databases. We're looking for a team player who is a committed Christian, as a key part of this role involves preaching at local churches and linking with church ambassadors to build church engagement, as well as leading prayer with our volunteer teams and with local Christian groups.

The Role will also involve staff management and recruitment supporting the Senior Manager. A key responsibility will be ensuring that Foodbank policies, procedures and risk assessments are up to date and compliant with current legislation.

Interviews & Presentations: Wednesday 9th July, with potential starting date 11th August 2025.

For a job description and an application form, please contact us at office@bristolnwfoodbank.org.uk or 0117 9235343.

Registered charity number: 1147727. Registered Limited Company Number: 8089474